

Assistant Vice President for Student Affairs and Services and Director of Student Life Records UA.7.1

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Describing Archives: A Content Standard

Michigan State University Archives and Historical Collections

Conrad Hall

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Summary Information

Repository:	Michigan State University Archives and Historical Collections
Title:	Assistant Vice President for Student Affairs and Services and Director of Student Life records
ID:	UA.7.1
Date [inclusive]:	1932-2019
Physical Description:	3 Cubic Feet
Language of the Material:	English .

Preferred Citation

Researchers wishing to cite this collection should include the following information: "Item title, Collection title, Collection Identifier, Michigan State University Archives & Historical Collections, East Lansing, Michigan".

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Historical Note

In 1944 the Dean of Students Office was created to manage services related to students. Prior to 1944 there were separate deans for men and women but were not combined under one office. In 1964 the name changed to Vice President for Student Affairs. In 1977 the Office for Student Affairs was created under the VP for Student Affairs. In 1980 it was changed to Assistant to the Vice Present for Student Life. In 1985 they began calling themselves Department of Student Life as a shortened version of Assistant Vice President for Student Affairs and Services Director of Student Life.

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Scope and Contents

The Department of Student Life records consist of Fall Welcome Week programs, student organization handbook for 1992, student organization resource fair programs, and Success at State Newsletters. There is also a Guide to Greek Life, ca. 1998, Greek Coalition Report from 1999, and a list of Greek life staff assignments for 1999. Also included are lists of registered student organizations for 2008-2010 that were printed from the Departments website. The collection also includes contracts for events held by the department of Student Affairs and other groups on campus.

The Electronic Resources include correspondence in the form of e-mail memos and attachments, and photos from a 2005 Greek Life women's recruitment fair.

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Administrative Information

Publication Statement

Michigan State University Archives and Historical Collections

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archives@msu.edu
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Conditions Governing Access

Collection is open for research.

Conditions Governing Use

Permission to publish material from this collection must be obtained from University Archives & Historical Collections, Michigan State University.

Conditions Governing Access

Legal Status: Copyright: Michigan State University Property Rights: Michigan State University

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Related Materials

Related Archival Materials

See also serial #679 for Directory of Student Organizations for 1957-1992.

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Controlled Access Headings

- Greek letter societies
- Student activities
- Students -- Societies, etc.
- Greek letter societies -- Michigan -- East Lansing
- Correspondence

Collection Inventory

Title/Description	Instances	
About the Greek Community - A Lifetime of Opportunity, 1998	box 4417	folder 17
Alcohol Ban notice , circa 1944	box 4417	folder 33
Building Better Scholarship Programs, undated	box 4417	folder 18
Campus Safety and Security Report, 1998, 2003	box 4417	folder 1
Fall Welcome Week activities, 1981-1983, Undated	box 4417	folder 2
Fall Welcome Week schedules/ programs, 1980-1984, 1987-1990, 1994, 1995, 1998	box 4417	folder 3
Fall Welcome Week Programs/ Handbooks, 2001-2005, 2007-2012, 2014	box 4417	folder 26
Go Green and Go Green booklet and flyer, undated	box 4417	folder 19
Greek Alumni Leaders Training Retreat Flyer	box 4417	folder 20

Greek Coalition Final Recommendations for Implementation , 1999	box 4417	folder 4
Greek Life Self Study	box 4417	folder 21
Greek Life Staff Assignments, 1999-2000	box 4417	folder 5
Greek Recruitment Schedule, 2000	box 4417	folder 6
Greek Summer Alumni News, 1999	box 4417	folder 22
A Guide to Greek Life, Circa 1998	box 4417	folder 7

List of Registered Student Organizations (website printout)

Title/Description	Instances	
for 2008-2009	box 4417	folder 13
for 2009-2010	box 4417	folder 14
for 2010-2011	box 4417	folder 15
for 2011-2012	box 4417	folder 16
for 2012-2013	box 4417	folder 30
for 2013-2014, 2013	box 4417	folder 31
for 2014-2015, 2014	box 4417	folder 32
for 2015-2016, 2015	box 4417	folder 34
for 2016-2017, 2016	box 4417	folder 35
for 2017-2018, 2017	box 4417	folder 36
for 2018-2019, 2019	box 4417	folder 37
for 2019-2020, 2019	box 4417	folder 38
for 2020-2021, 2020	box 4417	folder 39

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Michigan State Woman newsletter, Women's Resource Center, Orientation 1980	box 4417	folder 27
New Student News newsletter, 1980-1990	box 4417	folder 28
Observances and Recommendations by (Inter)National Headquarters for the 1998 Campus Forum, 1998	box 4417	folder 23
Off Campus Living Guide, Undated	box 4417	folder 8
Panhellenic Recruitment Workbooks, 2001-2002	box 4417	folder 24
Parent's Guide to Greek Life, undated	box 4417	folder 25
Student Organization Handbook, 1992	box 4417	folder 9

Student Organization Resource Center flyers, Undated	box 4417	folder 10
Student Organization Resource Fair (Sparticipation) programs, 2008-2010, 2012, 2017, 2018	box 4417	folder 11
Success at State newsletters, 1999, 2005, 2010	box 4417	folder 12
Welcome Week events schedules, undated	box 4417	folder 29

Department of Student Life Event Contracts

Title/Description	Instances	
Event Contracts, 1987	box 4358	folder 1
Event Contracts, 1988	box 4358	folder 2-4
Event Contracts, 1989	box 4358	folder 5-8
Event Contracts, 1990	box 4358	folder 9-12
Event Contracts Part 1 and 2, 1991	box 4358	folder 13-14
Event Contracts Part 3, 1991	box 4359	folder 1
Event Contracts, 1992	box 4359	folder 2-5
Event Contracts, 1993	box 4359	folder 6-7
Event Contracts, 1994	box 4359	folder 8-9
Event Contracts, 1995	box 4359	folder 10
Event Contracts, 1996	box 4359	folder 11
Event Contracts, 1997	box 4359	folder 12
Event Contracts, 2000	box 4359	folder 13
Event Contracts, 2001	box 4359	folder 14
Miscellaneous	box 4359	folder 15

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Annual Reports

Title/Description	Instances
Published in State Board Reports	volume Bd. of Ag.
1932	
1933	
1934	
1935	

1936	
1937	
1938	
1939	
1940	
1941	
1942	
1943	
1944	
1945	
1946	
1947	
1948	
1949	
1950	
1951	
1952	
1953	
1954	
1955	
1956	
1957	
Unpublished	box Annual Reports
1953-1954	
1956-1957	
1957-1958	
1958-1959	
1959-1960	
1960-1961	
1961-1962	
1962-1963	
1963-1964	

1965-1966
1966-1967
1967-1968
1968-1969
1970-1971
1982-1983
1989

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Serials

Title/Description	Instances
#724: Veterans Information Program	

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Electronic Resources

Title/Description	Instances
Deans, Directors, and Chairs Memos, 2011-2012	object A.2013.0169-6206
Greek Life Women's Recruitment Photos, 2005	object A.2012.0156-1c41

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