



## Division of Campus Park and Planning Records UA.4.2

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University Archives and Historical Collections

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## Summary Information

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<b>Repository:</b>	University Archives and Historical Collections
<b>Creator:</b>	Michigan State University. Division of Campus Park and Planning
<b>Source - dnr:</b>	Lautner, Harold W. (Harold William)
<b>Source:</b>	Iowa State University. Archives
<b>Source:</b>	Michigan State University. Division of Campus Park and Planning
<b>Title:</b>	Campus Park and Planning records
<b>ID:</b>	UA.4.2
<b>Date [inclusive]:</b>	1915-2011
<b>Date [bulk]:</b>	1915-1995
<b>Physical Description:</b>	3.0 Cubic Feet
<b>Language of the Material:</b>	English .

### Preferred Citation

Researchers wishing to cite this collection should include the following information: "Item title, Collection title, Collection Identifier, Michigan State University Archives & Historical Collections, East Lansing, Michigan."

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## Historical Note

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The division of Campus Park and Planning officially began in 1944 as Grounds Maintenance (1944-1946). Prior to 1944, its duties were performed by the Buildings and Grounds Department. It has had a variety of names, including Campus Maintenance (1946-1949), Physical Plant Planning and Development Division (1962-1965), and Campus Planning and Maintenance Division (1967-1968). Campus Park and Planning originally reported to the Secretary of the University (1945-1960), then to the President (1960-1972), later to the Executive Vice President and President for Administration and Public Affairs (1972-1985).

Since 1985, the unit has reported to the Vice President for Finance and Operations and Treasurer. In 2005, the unit changed its name to Campus Planning & Administration. This reflected a shift in their primary focus toward campus master planning and financial administration of campus development. The responsibility for site construction and project records was shifted to the Physical Plant.

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## Scope and Contents

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The records of Campus Park and Planning include sketches and maps of the Michigan State University (MSU) campus (1924-1952) including a topographical map of campus; reports and proposals about campus development and buildings; parking and traffic surveys; Alma College and MSU-Oakland University developmental plans; pamphlets about veterans at MSU, the Beal Botanical Gardens, Lansing City Planning, and correspondence between Harold Lautner, director of Campus Park and Planning, and John Hannah, MSU president. Electronic Resources include correspondence in the form of e-mail memos and attachments.

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## Administrative Information

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### Publication Statement

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### Conditions Governing Access

Collection is open for research.

## Conditions Governing Use

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## Controlled Access Headings

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- Campus planning -- Michigan -- East Lansing
- College campuses -- Michigan -- East Lansing
- Campus parking
- Grounds maintenance
- East Lansing (Mich.)
- Lansing (Mich.)
- Annual reports
- Correspondence
- Maps
- Photographs
- Alma College
- Michigan State College
- W.J. Beal Botanical Garden
- Lautner, Harold W. (Harold William)
- Iowa State University. Archives
- Michigan State University. Division of Campus Park and Planning

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## Collection Inventory

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### Construction Projects

Title/Description	Instances	
Akers Golf Course East - Financials, 1975-1980	box 5940	folder 9-10
Construction Projects, 1995	box 2314	folder 39

Cyclotron Laboratory - Receiving Sign (Financial), March 1980	box 5940	folder 3
Cyclotron Site Improvements (Financial), August 1980	box 5940	folder 3
Project Manual for the Reconstruction of the North Span and Related Works to the Bridge Carrying Farm Lane over the Red Cedar River, G.J. McLravy and Sons, Inc. (Farm Lane Bridge), 1977	box 2314	folder 41
Wildlife Research Center - Dobie Rd. Correspondence and Construction Drawings (MSU/Meridian Township/Michigan Bell), 1979-1980	box 5940	folder 4

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## Correspondence Files

Title/Description	Instances	
John Hannah and Harold Lautner, 1946-1959	box 2314	folder 34
John Hannah and Harold Lautner, 1960-1969	box 2314	folder 35
Dean, School of Agriculture, undated	box 2314	folder 26
Dean A. L. Seeyle, 1956-1962	box 2314	folder 28
Swanson Associates, undated	box 2314	folder 27

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## Policy Files

Title/Description	Instances	
MSU Zoning Ordinance, 1958-1968	box 2314	folder 2
State Board Minutes on Campus and Landscape Architecture, undated	box 2314	folder 3
Retirement Policy (Revised), 1951-1962	box 2314	folder 1

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## Reports and Proposals

Title/Description	Instances	
Alma College Proposed Comprehensive Site Plan, 1957-1958	box 2314	folder 12
The Auto Parking Problem, undated	box 2314	folder 19

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Preliminary Building Design Data, 1962	box 2314	folder 17
Budget Report on Campus Park Maintenance, 1960-1963	box 2314	folder 16
Campus Development Plan, 1953	box 2314	folder 9
Development Plans for the Campus, Michigan State University, by Harold W. Lautner, December 11, 1959	box 2314	folder 33
Campus Development Plan, 1966	box 2314	folder 20
Report on Care and Improvement of Blvd. Strip, by T. Glenn Phillips, 1927	box 2314	folder 5
Recommended Construction Practice for New Construction, 1959	box 2314	folder 15
Five Year Building Program, 1955	box 2314	folder 11
Kellogg Center Expansion and Continuing Education , 1967-1968	box 5940	folder 20
MSU Land Acquisitions, 1966	box 2314	folder 21
Married Student Housing Preliminary Studies, 1953	box 2314	folder 10
Mid-Michigan Exhibition Center Proposal, 1974	box 5940	folder 16
MSU-Oakland University Development Plan, 1958-1963	box 2314	folder 13
MSU-Oakland University Development Plan, undated	box 2314	folder 14
National Superconducting Cyclotron Laboratory Preliminary Design - Report, April 1980	box 5940	folder 1
Olmstead Report RE: Development of MAC Grounds , 1915	box 2314	folder 4
Parking Survey, 1950	box 2314	folder 7
Plant Conservatory Proposal with Correspondence, 1963-1966	box 2314	folder 18
Planning the site of MSU, 1969	box 2314	folder 22-22a
Reorienting the Work in Landscape Architecture, 1946	box 2314	folder 6
Social Science Building (Proposed), 1966	box 5940	folder 20
Students Events Building Proposal, 1968-1969, 1977	box 5940	folder 15
Traffic Survey, 1951	box 2314	folder 8

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## Subject Files

Title/Description	Instances	
Administration Building Flagpoles (Incl. Slides), 1980	box 5940	folder 7

Beal-Garfield Botanical Garden, 1946-1963, undated	box 2314	folder 25
Bear Lake, 1966-1975	box 5940	folder 12
Bear Lake - Maps, 1979-1980	box 5940	folder 13
"Veterans of World War II at MSC" Pamphlet on Buildings and Housing, 1946	box 2314	folder 30
Campus Air Strip and Soaring Club, 1967-1969	box 5940	folder 11
Campus Emergency Communication System - Lighting (Public Safety), 1978, 1980	box 5940	folder 5
Campus Emergency Communication System - (Public Safety), 1978-1979	box 5940	folder 6
Campus Plantings brochure, 1965	box 2314	folder 36
New Farm Lane: Bridge to the Future (brochure), 2008	box 2314	folder 40
Forestry Log Cabin - Baker Woodlot, 1977	box 5940	folder 8
Gold Medal Award (Harold Lautner, Milton Baron), 1954	box 2314	folder 31
Horticulture Gardens History, 1972	box 2314	folder 38
"The Lansing Plan: A Comprehensive City Plan for Lansing, Michigan", 1922	box 2314	folder 29
"Pigs and Freaks" Charity Football Game (Bull Bowl), 1971-1976	box 5940	folder 19
Keep Michigan Beautiful - Planting Controversy (Delores Wharton), 1974	box 5940	folder 21

Controlled Access Headings:

- Wharton, Dolores D.

## Publicity, undated

Title/Description	Instances	
Newspaper Clippings, undated	box 2314	folder 23
Publicity, undated	box 2314	folder 24
New Rare Plants on Campus, 1970	box 2314	folder 37
University of Nigeria Trip (Harold Lautner, Dean Taggart), 1960	box 2314	folder 32

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## Oversized

Title/Description	Instances	
Forest Akers Golf Course - 9 Hole Addition Drawing, 1965		



	drawer 6
Michigan State College Campus Atlas (topographical map) (2 copies), June 1930	box 2315H
Planting Plan for Stadium and Vicinity, September 1936	box 2315H
American Society of Landscape Architects Honor Award - 4-H Children's Garden, 1995	box 5928
Maps	drawer 6
Campus Maps Showing Existing Land Use (1952) and Proposed Buildings, 1952	
Drawing of Northern Portion of Campus Showing Elevation, circa 1920s	
Sketch of College Farm, by N.H. Musselman (2 copies), 1924	
Campus Plans Drawn by T. Glenn Phillips, Landscape Architect, 1924-1926, 1927, 1936	
Location Maps of the Properties of MSU, 1976	volume volume
Location Maps of the Properties of MSU prepared for the Office of Land Management, circa 1986	volume volume

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#### Photographs

Glass Lantern Slide - William Beal in a garden, undated	box 5209	folder 41
Photographs - Dean Taggart at the University of Nigeria, 1960	box 2314	folder 42
Photographs and negatives of MSU campus and other areas, undated	box 5940	folder 22

#### Audio

Title/Description	Instances
George Parmelee Interview with Ann Thorson, undated <a href="#">Digital Object: George Parmelee Interview with Ann Thorson, undated</a>	cassette 1296

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#### Electronic Resources

Title/Description	Instances
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Deans, Directors, and Chairs Memo, 2011

object  
A.2013.0157-606f

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Serial #485: New Rare Plants on Campus

## Annual Reports

Title/Description	Instances
Published in State Board Reports	volume Bd. of Ag.
1952	
1953	
1954	
1955	
1956	
1957	
Unpublished	box Annual Reports
1957	
1958	
1959	
1959-1960	
1960-1961	
1961-1962	
1962-1963	
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1968	
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