

Help Wanted (Cont'd)

GROUNDS MANAGER: Location: The Taft School, Watertown, Connecticut. **Duties:** This position will be directly responsible for supervising the coordination of work activities that include sports turf management, landscape maintenance and construction, vehicle maintenance, snow removal and turf grass management. Other management duties would include scheduling and assigning work, closely monitoring employee performance, maintaining annual budgets, ensuring safety awareness and applying technical aspects of horticulture. This position will also be responsible for establishing long-range goals and objectives, interacting with customers and vendors along with communicating policies/procedures. **Qualifications:** Minimum qualifications, 7 years work experience in landscape/golf/grounds maintenance with a minimum of 3 years supervising experience. A minimum of an Associate's Degree in horticulture or a related field is required. Please send cover letter and resume to Eric Norman, Business Office, 110 Woodbury Road, Watertown, CT 06795. 7/00

TOWN OF BROOKLINE DEPARTMENT OF PUBLIC WORKS- Director of Parks and Open Space. The Director of Parks and Open Space manages the operation, improvement, protection and maintenance of the Town's system of public parks and open spaces. The Director provides effective leadership and has vision for long range planning and policy development. The Director is responsible for the management of Division personnel, administration, labor relations, training, staffing and evaluation of employees. The Director plans the Division's seasonal and long-range work program in the parks, playgrounds, cemeteries, conservation areas, public ways, historic landscapes and school grounds. The Director manages Town landscapes, oversees and maintains heavily used athletic fields, supervises operations teams, advocates for necessary resources, facilitates extensive public review processes, trains department personnel, oversees the development of stewardship and maintenance plans for the care of open space, and acts as technical advisor and liaison to several Town agencies and boards. The successful candidate must have exceptional management abilities, good oral and written communication skills, a strong proficiency with computers, excellent organizational skills and flexibility to perform a wide variety of tasks. The Director must be available for frequent evening meetings, and in the event of emergencies. Candidates must have an appropriate degree and at least seven years of directly related professional experience. Salary range is \$70,658 to \$80,790 with excellent benefits. AA/EOE **Interested candidates should send a resume and cover letter to: Personnel Director, Town of Brookline, 333 Washington Street, Brookline, MA, 02445.** 7/00

Supervisor of Landscape Construction: The University of Missouri-Columbia department of Landscape Services is seeking candidates for the position of Supervisor of Landscape Construction. Responsible for the operation, management and fiscal oversight of the landscape construction unit, this position directs a staff of 7-10 in performing all landscape construction and repair projects on the 700 acre University campus. Additional responsibilities include project management; coordination with landscape architects and building construction managers; plant procurement; nursery management and snow removal. Minimum qualifications include a bachelors degree in Horticulture or closely related field and four to five years experience in grounds maintenance or landscape construction, including supervisory experience or an equivalent combination of education and experience. The successful candidate will be self-motivated, innovative, organized and skilled in personnel management. Landscape Services provides professional landscape architecture, construction and maintenance services to the MU campus, designated as the **University of Missouri Botanic Garden.** We offer an excellent benefits package and a salary range of \$25,601 to \$47,305. **Please call Leanne Lake for additional information at 573-882-4240. Send resume to University of Missouri-Columbia, Human Resource Services, 130 Heinkel Building, Columbia, MO, 65211. AA/EOE** 7/00

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