

# BY-LAWS

## NATIONAL ASSOCIATION OF GREENKEEPERS OF AMERICA

### NAME

The name shall be THE NATIONAL ASSOCIATION OF GREENKEEPERS OF AMERICA.

### OBJECT

The object shall be to advance the art and science of greenkeeping, to cement the greenkeepers of the United States and Canada into a closer relationship with each other; to collect and disseminate practical knowledge of the problems of greenkeeping, with a view to more efficient and economical maintenance of golf courses; to provide direct financial benefits to families of greenkeepers who die or are disabled.

### MEMBERSHIP

Regular and charter membership in the Association shall be confined to greenkeepers and assistant greenkeepers who have had at least three years' experience in actual work on golf courses either in the United States or Canada. Charter members are those who join the Association prior to the first annual meeting in March, 1927. They shall receive now and in the future during all the years of their membership a special and distinguishing membership card signifying this honor.

### ORGANIZATION

The organization shall consist of a president, two vice-presidents, secretary, treasurer, assistant secretary, and treasurer, and ten directors, who with the officers shall constitute the Executive Committee. Not more than two elective officers or two directors shall reside in the same district.

### BOARD OF DIRECTORS

The board of directors shall consist of ten greenkeepers who shall be regular members of the Association in good standing. They shall be elected by ballot of the membership at the annual meeting. Five shall hold office for one year, and five for two years, or until their successors are duly elected and qualified. Not more than two directors shall be elected from one district.

It shall be the duty of the directors to act on the Executive Committee with the elective officers, and to attend the annual and semi-annual meetings, and such special meetings as may be called by the president. The actual railroad fare of directors attending semi-annual and special meetings, plus five dollars per day for expenses, shall be paid out of the treasury of the Association.

### DUTIES OF OFFICERS

#### President:

He shall be elected by ballot of the members from among their number at the annual meeting and shall hold office for one year or until his successor is duly

elected and qualified. The president shall preside at all meetings and perform generally all the duties performed by presidents of like organizations and such other and further duties as may be required of him by the directors.

#### First Vice-President:

He shall be elected by ballot of the members from among their number at the annual meeting and shall hold office for one year or until his successor is duly elected and qualified. The First Vice-President shall perform all the duties of the President in the event of the absence or disability of the latter and such other duties as may be required of him by the directors.

#### Second Vice-President:

He shall be elected by ballot of the members from among their number at the annual meeting and shall hold office for one year or until his successor is duly elected and qualified. The Second Vice-President shall perform the duties of the President in the event of the absence or disability of the President and First Vice-President and such other and further duties as may be required by the directors.

#### Secretary:

He shall be elected by ballot of the members from among their number at the annual meeting and shall hold office for one year or until his successor is duly elected and qualified. The Secretary shall keep minutes of all proceedings of officers and directors and attest the same. He shall keep all records of the Association and shall attest all instruments in writing from time to time designated by officers and directors and shall perform such other duties as may be required by the directors.

#### Treasurer:

He shall be elected by ballot of the members from among their number at the annual meeting and shall hold office for one year or until his successor is duly elected and qualified. The Treasurer shall keep a record of all monies, bills, notes, bonds and similar property belonging to the Association and shall be subject to the orders of the Board of Directors. He shall keep such financial accounts and records as may be required of him by the officers and directors.

#### Assistant Secretary and Treasurer:

Shall be the salaried officer and clerk of the Association; shall do the clerical work, keep the books and records, collect the dues and pay the necessary office expenses. Shall furnish the treasurer with a



monthly report of income and expense, and shall at all times act under the orders of the Secretary and the Treasurer, shall furnish a Surety Bond in the sum of at least TWO THOUSAND AND FIVE HUNDRED DOLLARS (\$2500.00), which shall be paid for by the Association. The Assistant Secretary-Treasurer shall be appointed by the President subject to the approval of the Executive Committee and shall hold office until he or she resigns or is removed.

#### COMMITTEES:

The President shall appoint a Nominating Committee at least thirty days before the annual meeting. This committee shall consist of five members from different districts. The Nominating Committee shall meet prior to the first annual meeting and shall propose a list of officers (at least two names for each office) and a list of at least twenty candidates for directors, of which ten are to be elected. This list, properly certified by the Treasurer shall be submitted to the President when called for at the annual meeting.

#### MEETING OF MEMBERS

There shall be an annual meeting of members in the spring, as near the last Saturday in March as possible, the location, time and place to be designated by the Executive Committee. Special meetings may be called by the President upon request of a majority of the Executive Committee.

#### NOTICE OF MEETINGS

Sixty days advance notice in writing shall be given all members of annual and special meetings, and said notice shall give the time, place, and purpose of such meetings.

#### MEETINGS OF EXECUTIVE COMMITTEE

The Executive Committee shall meet at least twice a year. First meeting shall be in the spring at the place of and immediately following the annual meeting and election, and in the fall as near the last Saturday in October as possible, the exact time and place to be decided by the President. Thirty days advance notice of the spring and fall meetings shall be sent to the members of the Executive Committee.

#### DUES

The annual dues shall be \$10.00 per year payable in advance at the date of the annual meeting, said dues to include subscription to THE NATIONAL GREENKEEPER, the official magazine of the Association. Members joining the Association after the annual meeting shall pay their pro rata dues for the fiscal year ending March 31 as follows:

Six months or more .....	\$10.00
Less than six months .....	5.00

Members whose dues are more than sixty days in arrears shall be dropped from the Association and their rights and privileges cancelled.

#### BENEFICIARY FUND

Two dollars, or a pro rata amount from the annual dues of each member shall be set aside by the Treasurer and held in trust as a beneficiary fund for the families of permanently disabled and needy members. This fund shall be allowed to accumulate without disposition until the annual meeting in the spring of

1928, at which time the retiring and incoming presidents shall appoint a Board of Trustees consisting of three members of the Executive Committee to take charge of and devise proper ways and means of administering and disbursing said fund for the benefit of the needy members and their families.

Note: This clause will take effect from date of first annual meeting.

#### DEATH BENEFIT FUND

Each member, when he joins the Association, shall pay to the Treasurer along with his dues the additional sum of ONE DOLLAR AND TEN CENTS (\$1.10) to be set aside as a Death Benefit fund. This fund goes to the widow or family of the deceased member and is paid at once upon proof of death. Notice of such death is sent to every member who contributes to the benefit fund together with another assessment of \$1.10 to replenish the fund, which is always kept intact and ready for prompt payment of the death benefit.

Note: This clause will take effect from date of first annual meeting.

#### OFFICIAL MAGAZINE

The official organ of the Association shall be THE NATIONAL GREENKEEPER. It shall be mailed to every member, and two dollars from each member's yearly dues or a pro rata amount shall be paid to the publishers for same. An Editorial Council, consisting of the President and four members of the Executive Committee shall be appointed at the annual meeting, and shall assist the publishers in gathering together and editing suitable reading material of interest and benefit to greenkeepers.

#### EMPLOYMENT BUREAU

The Association shall maintain an Employment Bureau for the benefit of its members. Through this bureau members of the Association will be given preference in securing help or in obtaining new positions, and this employment bureau will be advertised through the NATIONAL GREENKEEPER to all the clubs in the United States and Canada.

#### AMENDMENTS

These By-Laws may be amended by a two-thirds vote of the Executive Committee at a meeting called for this purpose, thirty days' notice of same having been given, by the presiding officer of the Association.

## NOTICE

### *Charter Membership Still Open*

Enclosed with this magazine you will find a membership application blank. Every greenkeeper is invited to fill out and return this application together with check, money order or currency in the amount of \$5, and become a Charter member.

Please send all communications to the Association office at 407 Caxton Building, Cleveland, Ohio.