



Board of Directors Top Row — Ken Braun, Gerald Gerard, Buck Whetsell, Bob Orazi, Mike Larsen
Bottom Row — Ed Wilson, Wayne Evans, Ben Stagg, Mike McKenzie, Ron Hall

Chairmen's Functions and Responsibilities

Past President — Employment Chairman

Upon hearing of a vacant superintendent's position, will acquire all information needed from the club, to prepare a letter notifying all class A, B, and D members of the employment opportunity.

Vice President

Assist the President and to operate the Association in the event that the President cannot. Also serving as procurer of meeting places for 1980-81.

Secretary

Keep the minutes of membership and board meeting, and to handle correspondence to and from the Board of Directors. The Secretary's address is also the official address of the Association.

Treasurer

Bill, dispense, receive and bank all official funds of the Association. The Treasurer also prepares monthly, quarterly, and annual financial statements, and files all necessary tax forms. He must be bonded. Responsible for annual audit.

Education Chairman

Will make every effort to have interesting, knowledgeable speakers present at monthly meetings of the Association. He will organize, promote and help conduct the annual Turfgrass Conference, in conjunction with the Maryland Turfgrass Council.

Golf Chairman

During the golfing season, the golf chairman will arrange with the host superintendent and golf professional, the golfing activities and tournament that will be held at monthly membership meetings. The golf chairman will arrange and conduct

the annual Supt.-Pro Tournament, the Match Play Tournament, Challenge Match with Philadelphia and our annual Memorial Tournament in October. All tournaments, monthly and annual, will be open to all members of the Association.

Finance Chairman

Will monitor the finances of the Association and to inform the board when and if finances are at issue. The Finance Chairman is also responsible for the preparation of the annual Association budget.

Social and Benevolence Chairman

Responsible for organizing and promoting the social affairs of the Association, such as the picnic and Ladies Night. He will send cards and or flowers on appropriate occasions to any member, or immediate family; purchase bonds for babies and handle our in house self insurance program.

Membership Chairman

Responsible for the distribution, reviewing and verification of all membership applications before presenting them to the Board of Directors. He will have on hand at all times, applications for the local and national associations. He will answer questions at monthly meetings pertaining to by-laws and membership standings. Membership roster.

Editorial and Publicity Chairman

In charge of outside publicity for the Association. The chairman will also assist the Newsletter editor in articles for the Newsletter.

Newsletter Editor

Compiles, edits, prints and dispenses our monthly Newsletter. He is also responsible for the expenses of the Newsletter.