

Ten Qualities of a Leader

1. *He must be able to take criticism.* No person in a position of authority will be immune from it. He must learn to sort out the constructive, from which he can learn, and the malicious which he must ignore.

2. *He must learn to stand adversity.* Things will not always go well. Failures will happen. A good leader will bounce back.

3. *He must be able to delegate authority.* He must be able to give up power — to trust those under him.

4. *The leader must make decisions.* The person who can not take a stand does not deserve to lead others.

5. *The leader must be free from prejudices.* "Prejudice," someone once said, "is a luxury only little people can afford."

6. *He must learn to praise others, to share the credit, and to give credit where it is due.* If he tries to take credit for everything, he will not lead, he will only frustrate those under him.

7. *A leader must be able to concentrate under difficult conditions,* to keep the goal constantly in mind, to keep his head when all about him are losing theirs.

8. *A true leader will assume responsibility for his own mistakes.*

9. *Nor will he try to avoid responsibility for the mis-*

takes of others. He will, like Robert E. Lee, take the responsibility for the mistakes of his lieutenants.

10. *A good leader will grow and learn.* Stagnation is not leadership.

There's nothing so degrading as the constant anxiety about one's means of livelihood. . . Money is like a sixth sense — and you can't make use of the other five without it. — Somerset Maugham




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