

MGCSA Scholarship Committee Standard Operating Procedure

1. Form a committee, of MGCSA members/including associate(s) at the discretion of the committee chair. The term of the members will run 3 years, and will not be limited to 1 term.
2. Make an announcement in March concerning the availability of scholarships.
3. Send a letter with the scholarship application packets, explaining the scholarships to local and national educational institutions.
4. Place an article in the April and May issues of *Hole Notes*, detailing the parameters of the scholarships.
5. Decide the amount of money to be awarded.
6. Deadline for applications is July 1.
7. Conduct interviews the last week of July, or the first week of August.
8. Applicants who are interviewed and not selected for a scholarship, will be invited (comped) to the MGCSA annual conference.
9. Award checks to recipients, publish in the *Hole Notes*, and *Golf Management*.
10. Invite (comp) recipients (and guest) to attend the annual banquet. Have them prepare a short acceptance speech. Comp the recipient for their annual conference registration.
11. Have plaques made to be awarded at the annual banquet.
12. Send a letter of appreciation, and acknowledge in *Hole Notes* any donations to the scholarship fund.



MGCSA Scholarship Committee

Mike Olson - Chair
James Gardner
Steve Garske
Joe Moris
Butch Greeninger
Jeff Churchill



MGCSA Scholarship Committee Mission Statement





- I. To provide financial assistance to individuals seeking continuing education and demonstrating a commitment to the turf industry profession.
- II. Scholarships will be funded through donations and fund raising activities, with a goal of not only providing annual scholarships, but also, creating a self sustaining source of future funds.





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