meeting is held in late November and is devoted to the study and approval of the budget. The spring and summer meetings are well suited to looking at the condition of the golf course in terms of player satisfaction. These two meetings can possibly be tied in with a golf outing. The fall meeting generally covers budget performance and changes for the coming year in regard to course modification and/or major construction.

The superintendent and the committee chairperson should agree on the time of the meeting and the agenda that is to be followed. Remembering that everyone is on a busy schedule, make sure that plenty of notice is given for the meeting. A properly typed agenda should be set up and minutes be kept for each meeting. At Oak Ridge we make sure that the golf pro and the general manager are invited to each meeting. Periodic reports to the committee and the general membership are a means of keeping them informed. Use the various club publications and it is a good idea the

report includes both accomplishments and failures.

The superintendent should be alert to capitalize on any special pet projects of various chairmen and committee members.

In summary I feel that open communication between all people involved is a necessity and in my case I know that has developed a mutual feeling of loyalty and confidence with my committee and the general membership.

## TRAINEE

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A student majoring in horticulture at the University of Wisconsin, River Falls is interested in further training in golf course management through a work-study program at the university. He has had six years of experience at a nine- hole course and desires experience at an 18-hole course. If you might have a position for him during the summer of 1984 and would like more information about the student or the work-study program, please call Dr. Terry Ferriss (715)425-3852 or Dr. Donavon Taylor (715)425-3395.

