



Renovation/p. 11

Stage	Goal	Activities	Who Performs
1. Initiate Process	1. Allow enough time for preparation of plans and formulation of goals	1. Communicate with approving authority to set goals 2. Communicate with department managers to start preparation of plans.	General Manager/President
2. Prepare Budgets	1. Get organized for coming budget period 2. Allow upper management to make decisions	1. Prepare plans of activities 2. Translate activities in accounting terms 3. Prepare a set of alternative projects with required levels of adequate funding.	Departmental Managers
3. Present Budgets	1. Provide complete information for effective decision-making	1. Collate departmental budgets 2. Prepare sets of interrelated projects 3. Get information about departmental practices	General Manager/President/Budget Committee Members
4. Approve Budgets	1. Make decisions to achieve goals	1. Operationalize goals 2. Approve projects to meet goals within limits of resources 3. Communicate criteria used for approval	Budget Committee
5. Implement Budget	1. Ensure performance of plans 2. Generate information for future planning	1. Understand how approved projects relate to goals 2. Actually perform planned activities 3. Keep records of activities	Departmental Managers

Budget/p. 14



Golf Car Guide/p. 22

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FRONT COVER:

Brookside Country Club is reseeded after treatment with Roundup to rid the fairways of existing Poa annua. The course was reseeded with a bluegrass/ryegrass mixture.

VOLUME 53 NUMBER 11

Clippings 6

News 6

FEATURES

Superintendent skills

Ron Frame, a self-employed management consultant, will be featured bimonthly, discussing management techniques vital to the Superintendent 10

Battling Poa annua by renovation

Dave Portz, superintendent at Brookside CC in Mecungie, Pennsylvania, has completely renovated all of his fairways in his battle against poa 11

Budget: Organizational Reality

In this second article of a three-part series, the Organizational Systems, Inc. staff describes preparation and presentation of the budget 14

Designer's forum

Mike Hurdzan describes the benefits of municipal golf courses 20

1980 Golf Car Guide

22

Classified

26

Viewpoint

30

Member:



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