

Terry Buchen photo

An equipment mechanic's quick-reference chart saves valuable time.

## Swede's work chart an effective quick reference

By TERRY BUCHEN

VASTERAS, Sweden — Jan Stavas, course manager/greenkeeper at Fullero Golfklubb, and his equipment mechanic thrive on meticulous recording-keeping and communication with the maintenance staff for all their equipment.

One excellent example is a thorough "quick-reference chart," which lists all the major equipment, along with specific

motor oil and quantities, and oil filter used; hydraulic oil and quantities and hydraulic filter used; transmission oil used; front and rear axle oil types; anti-freeze/coolant and quantities; and front and rear tire-pressure information.

This chart is mostly used by the equipment mechanic, but also by other maintenance employees when assisting the mechanic during routine servicing and when

checking tire pressures on their equipment.

"I loaded all of the pertinent information into my computer data base, which can be continually updated as our equipment inventory changes," Stavas said. "We use a clear plastic report-type cover to protect our quick-reference chart from getting dirty. That works quite well."

## The Hills' staff CPR training saves a life

IRVINE, Calif. — Bert Altmann's life hung in the balance. Ted Robles and Tim Daley were at the right place at the right time, putting their CPR training to good use and Altmann is alive today.

Altmann, who lives in Irvine, was driving into the parking lot at The Hills when he apparently passed out due to what was diagnosed as a heart attack. Startled golfers near the 9th hole saw Altmann's car come to a rest on some rocks.

Robles, who has been a member of The Hills maintenance crew for the past 13 years, heard the commotion and immediately went to the car.

He found Altmann passed out with his eyes wide open. He got Altmann out of the car and on to the grass near the car. Just as he started the CPR procedure he was joined by Tim Daley, a bartender at the course.

"There was no pulse and the man wasn't breathing," recalled

*The city of Anaheim regularly schedules its employees to go through the CPR training.*

Robles. "I just started the procedure the way I was trained. He responded in a few seconds and I thought he was okay. But he stopped breathing again and we had to start over. The second time was a charm."

Paramedics arrived shortly thereafter and transported the victim to Kaiser Hospital in Anaheim Hills.

Robles had renewed his CPR training one week before the incident and Daley had renewed his techniques through a West Covina Fire Department course a few months ago.

The city of Anaheim regularly schedules its employees to go through the CPR training and all staff members for the Dad Miller and Anaheim Hills courses have completed the requirements for a CPR certificate.



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