

The new Atco Groundsman. A cut above other mowers.

Atco introduce two new models to their range of professional mowers. The 28" and 34" Groundsman.

Apart from the difference in their cutting widths, they share the same features.

To start with, they're both fitted with six heavy duty blades which give 81 cuts per yard—an unusually fine cut for their size.

Both have a 12 volt electric self-starter, battery and automatic charging system as a standard fitment. They can be power driven with the cutters stationary by operating a cutter release clutch.

What's more, either machine may be used with or without the optional standard Atco trailer seat.

Another feature is the continuous chrome tubular handle specially designed for added manoeuvrability when turning.

It can be adjusted quickly to suit individual operator heights by means of an instant clamping lever.

There's a new 'swing over' type glass fibre grass box. It is mounted on tubular steel support arms and its lower section is recessed so it can be used with swivel front rollers.

Then there's a large capacity fuel tank which holds one gallon of petrol.

It takes one professional to recognise another. Is it any wonder then that Atco mowers are used on some of the most famous stretches of turf in this country.

ATCO As famous as the lawns we cut.

For full details of Atco mowers write to Charles H. Pugh Ltd.,
P.O. Box 256, ATCO Works, Birmingham, B9 4PR.



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Her Majesty the Queen
Manufacturers of
Motor Mowers
Charles H. Pugh
Limited.

Secretary's Notes

ANNUAL CONFERENCE 1973

GOLF COURSE SUPERINTENDENTS ASSOCIATION OF AMERICA

Every year the G.C.S.A.A. holds a Conference with four days of lectures, discussions and meetings, plus an exhibition of machinery and materials.

Next year the G.C.S.A.A. meeting will be in Boston in early January. There is a scheme afoot to get a minimum of 30 British Greenkeepers over to Boston to see how things tick on that side of the Atlantic. The idea was hatched by Aer Lingus who will take you there, sleep you at a standard hotel and bring you back for approximately £89. There will be some meals and your local travel to add to the bill, but it looks a good bargain.

I have some names down already, and would like to add some more. Please write quickly to reserve a place. There is no reason why you should not bring your wife. You will be away from Wednesday morning to Sunday morning.

C. H. DIX

1972 Annual Tournament

ST. ANNES OLD LINKS ST. ANNES-ON-SEA LANCS.

14th, 15th, 16th August

Programme

14th	am	18 Hole Stapleford Competition
	2.30 pm	Annual General Meeting
15th		36 Hole Scratch Cup and Prize
		36 Hole Senior Division Handicap
		36 Hole Junior Division Handicap
		18 Hole Coming of Age Cup
16th	am	18 Hole Medal Competition
	3.00 pm	Prize Presentation
	7.30 pm	Diamond Jubilee Dinner (<i>see over page</i>)

ENTRY FORM

(Block letters Please)

Name.....

Address.....

.....

.....

Club..... S.S.S.....

Section.....

Handicap.....

Tick Box if eligible for **Coming of Age Cup** (*Age 60 and over*)

Tick Box if requiring Caddy Car

Entries close 30th June 1971

Please send me..... Tickets for Dinner. Remittance enclosed £.....
(*see over page*)

DIAMOND JUBILEE DINNER

The Association will celebrate its sixtieth anniversary at the Annual Tournament in August.

The Executive Committee has decided to mark the occasion by a dinner to be held in the Baronial Hall of the Blackpool Tower on Wednesday, 16th August, at 7.30 p.m., for guests, members and their ladies.

Early application is advised to ensure reservations.

The cost for the dinner will be £1.75 per head.

Please apply early for tickets and enclose your remittance.

This is a unique occasion in the history of the Association, and indeed of golf. Don't miss it.

Hon. Secretary,
C. H. DIX.

Preparing an Annual Budget

Budget preparation and presentation time is a critical period during the golf course superintendent's year. It sets the stage for the golf course maintenance programme for the year to come.

In planning the spending to be done to maintain and improve the course for which he is responsible, the superintendent should be realistic, tailor the budget to fit the needs of his course, and foresee as many expenses as possible. He should take into account the rising costs of labour, equipment and supplies. He must have adequate figures and they must be correct. He cannot estimate so cheaply that he is forced to do poor work.

The superintendent can learn from colleagues who have dealt successfully with budgets. For this reason, *THE GOLF SUPERINTENDENT* presents the following articles, which are based on the experiences of two superintendents, one of a private course and the other of a public course. In the final analysis, however, each superintendent needs to tailor his budget according (1) to his course's topography, climatic location and other local conditions, and (2) to the wishes of those who pay the bills.

I. For a Private Golf Course

by

Richard W. Malpass, Superintendent Riverside Golf and Country Club Portland, Oregon

The preparation of an annual operating budget can be approached with confidence, particularly if records of past years' operations are systematically available for reference.

Expenditure records

I have made it a practice to keep a record of monthly or quarterly expenditures, which are compiled into reports for the green committee. Purchase orders become records of the items purchased, date acquired, from whom purchased and the price. The purchases are then categorised as to whether they are administrative, course operations, supplies, etc.

The report given the green committee lists both the amount budgeted for each category for the year and the actual amounts spent to date for the budgeted items. If desired, percentage figures can also be given on the amounts spent or remaining for the year.

Labour cost records

Labour costs are derived from time cards kept in my office. A time clock is utilised to record days and hours worked by each employee. These cards are submitted twice monthly to the accounting office for determination of wages due.

For my own information, I request a further breakdown of labour by having each employee fill out a daily breakdown of hours spent at various jobs performed during the day. This sheet has enough space to list an entire month's labour record for each employee, thus eliminating the task of my having to transfer daily time records to a summary sheet. Totals on the monthly sheets can then be summarised in a report that lists the number of hours spent on all work performed on the golf course.

In an additional step, a cost analysis can be made on each task. Such an analysis can be particularly useful when involved in new construction. Costs of such construction can not only be made a matter of record for future reference, but it can also be separated from the cost of normal operation of the golf course. I do not feel that such new construction should be charged against a normal operating budget.

Foreseeing costs

With a good record of past operations on hand, drawing up a budget for the coming year becomes a relatively easy task. In preparing the budget, the superintendent proceeds on the premise that the degree of maintenance desired by the membership will be continued or improved. The budget will then reflect expected costs of operating the course for the new year.

The wise superintendent will also take into account the insidious effects of the inflation that has been taking place for a number of years. It is virtually certain that labour and materials costs will continue to rise. This is a trend of the times, and nothing that I can see would make it appear that there will be any change. Your green committee and board of directors should be made aware of this when examining the new budget.

My practice has been to submit a final report of previous years' expenditures along with a pro-

posed budget for the new fiscal year. Once it has familiarised itself with past operational costs, the green committee is in a position to make an intelligent appraisal of the proposed budget for the new year. A separate capital expenditures budget is submitted with costs of proposed acquisitions of equipment and justification for such purchases. After the budget has been adopted, with any changes, by the green committee, it goes to the board of directors for final action.

A final projection of expenditures with expected outlays for each coming month of the fiscal year is then prepared for the accountant and the board. Expenses are summarised in several general categories: labour, repairs, supplies, electricity (for irrigation and for removal of excess water from our course), gas, oil and sundry expenses. Thus the accountant may anticipate the amount of funds required each month for golf course maintenance. (See example below).

I once had a neighbour who repeatedly said, 'Good fences make good neighbours'. To paraphrase that old maxim: Good records make for a confident superintendent, a satisfied green committee and board of directors, and happy accountants and managers.

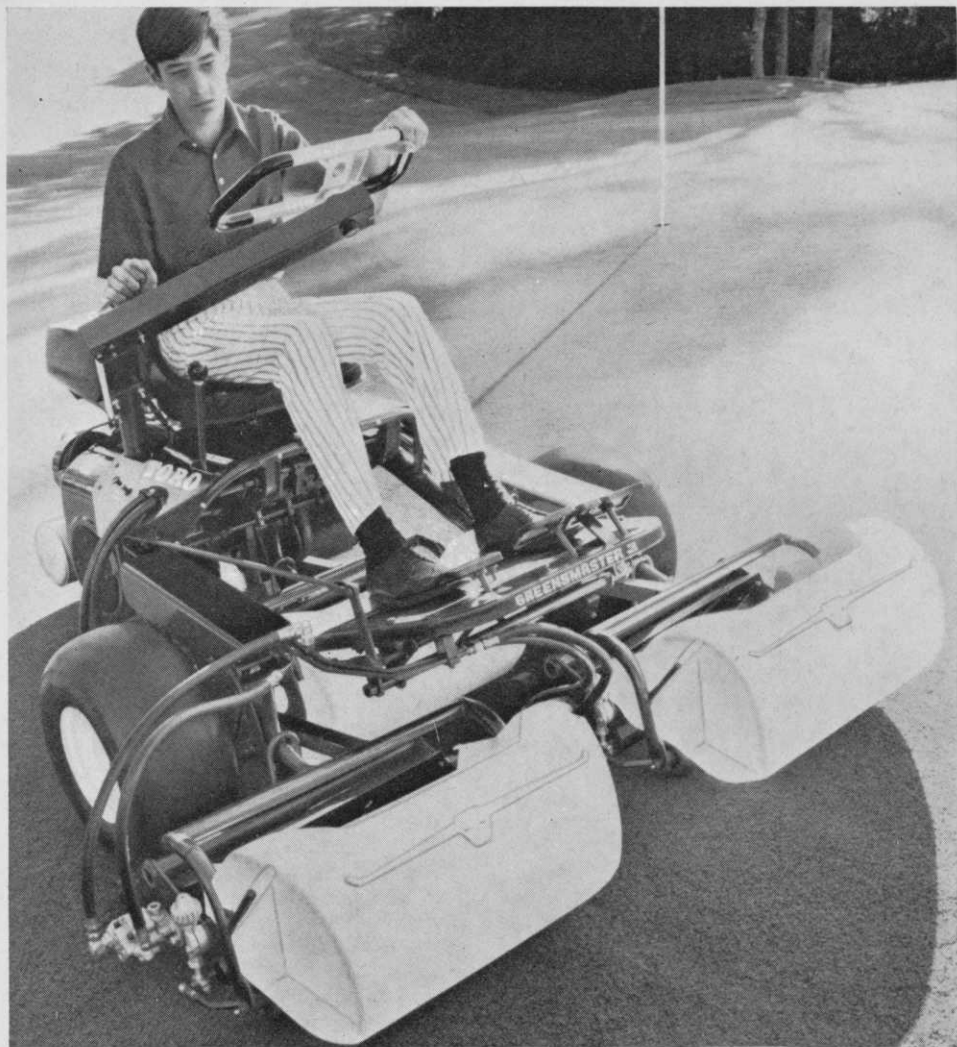
1970-71 Budget Projections and Actual Expenditures

OCTOBER			JANUARY		
	Projected	Actual		Projected	Actual
Labour	\$5000.00	\$4828.23	Labour	\$3800.00	\$3429.00
Gas, oil	150.00	294.00	Gas, oil	100.00	38.00
Heat	25.00	4.00	Heat	70.00	56.00
Elec.	200.00	199.00	Elec.	90.00	118.00
Supplies	500.00	457.00	Supplies	120.00	119.00
Tel.	25.00	30.00	Tel.	20.00	21.00
Repairs	220.00	458.00	Repairs	200.00	185.00
Sundry	200.00	164.00	Sundry	100.00	359.00
	<hr/>	<hr/>		<hr/>	<hr/>
	6320.00	6434.00		4500.00	4325.00
NOVEMBER			5-Month Period		
	Projected	Actual	Projected	Actual	
Labour	\$4500.00	\$4115.31	\$28,880.00	\$27,523.00	
Gas, oil	150.00	211.00			
Heat	35.00	32.00			
Elec.	100.00	168.00			
Supplies	300.00	260.00			
Tel.	25.00	21.00			
Repairs	200.00	255.00			
Sundry	100.00	43.00			
	<hr/>	<hr/>			
	5410.00	5105.00			
DECEMBER			SEPTEMBER		
	Projected	Actual		Projected	Actual
Labour	\$4400.00	\$4018.00	Labour	\$5400.00	\$5182.00
Gas, oil	0.00	0.00	Gas, oil	100.00	215.00
Heat	35.00	49.00	Heat	15.00	4.00
Elec.	100.00	57.00	Elec.	350.00	302.00
Supplies	250.00	124.00	Supplies	1200.00	630.00
Tel.	25.00	21.00	Tel.	25.00	26.00
Repairs	200.00	299.00	Repairs	200.00	486.00
Sundry	100.00	172.00	Sundry	250.00	74.00
	<hr/>	<hr/>		<hr/>	<hr/>
	5110.00	4740.00		7540.00	6919.00

*Al's labour not included in these total figures.

Was not sure when this was prepared whether September was in this fiscal year, so I have included it for comparison. During the months of September through January, a total of \$3154.31 labour of my crew was performed on new construction and should not properly be charged to a maintenance budget.

With acknowledgements to the Golf Superintendent



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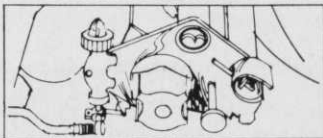
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Faster because it has 3 free-floating cutting units with 3 oversize grass baskets.

And to prevent turf marring, large terra tires distribute the weight evenly.

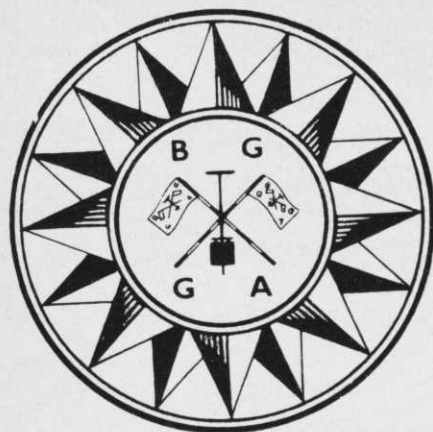
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News



from the Sections

Special occasions

- | | | |
|-------|----|---|
| May | 2 | Sheffield Section President's Trophy and AGM |
| | 3 | Southern Section Spring Tournament |
| | 18 | North West Section Spring Tournament |
| | 24 | Midland Section Spring Tournament |
| June | 7 | East Midland Spring Tournament |
| | 12 | Northern Section President's Prize Tournament |
| | 21 | Southern Section AGM |
| | 27 | Welsh Section Summer Tournament |
| July | 27 | East Midland Presidents v. Captains Match |
| Aug. | 14 | } Annual Tournament |
| | 15 | |
| | 16 | |
| Sept. | 12 | } Institute of Groundsmanship |
| | 13 | |
| | 14 | |
| | 14 | Motspur Park |
| | 19 | Midland Section Autumn Tournament |

NORTHERN

President:
W. MOUNTAIN

By Walter Heels
Hon. Secretary:
7 Teintergate Close,
Knaresborough,
Yorkshire, HG5 9BJ

Subscriptions

Would members please note that Subscriptions are now due.

President's prize

The President's Prize Tournament will take place at Cleveland Golf Club Redcar, Yorks., on the 12th June 1972. All members will be notified.

EAST MIDLAND

Chairman:
J. CARRICK

By S. Fretter
Hon. Secretary:
4 Queens Drive,
Leicester Forest East,
Leicester

Quiz on greenkeeping

A successful general knowledge and greenkeeping quiz was held at the Cricket Ground Hotel, Leicester on Monday 27th March 1972. The quiz master was our President Mr. Roy Bailey. A very enjoyable evening was had by all.

Subscriptions

Would you please note that your subscriptions for the year 1972-73 are now due, and it would be appreciated if you would forward these as soon as possible.

Presidents versus Captains Golf Match

The above match will be held at Rothley Park Golf Club on Wednesday 26th July 1972 at 4.0pm. Details of this will be forwarded to you.

New Vice President

I would like to welcome to this section a new Vice President Mr. G. Bean, of 55 Westcotes Drive, Leicester.

WELSH

Chairman:
M. GEDDES

By J. Rees
Hon. Secretary:
Neath Golf Club,
Cadoxten, Neath, Glamorgan

Summer Tournament

Our Summer Tournament will be held at Southerdown Golf Club on 27th June 1972. This will be a joint venture between Greenkeepers and Secretaries, eighteen holes being played in the morning and our Annual General Meeting held in the afternoon. The prizes will be presented in the evening at a dinner given by the Glamorgan Golf Union.

Autumn Tournament

The Autumn Tournament will be held at Neath Golf Club, by kind permission of Captain and Committee.

Please give me seven day's notice of your availability to play so that catering may be arranged.

SOUTHERN

Chairman:
C. A. MOORE
(Stanmore)

By F. W. Ford
Hon. Secretary:
68 Salcombe Gardens,
Mill Hill, N.W.7.
Tel: 01-959 2847

Annual Dinner

The 1972 Annual Dinner was held at the South Herts Golf Club on Friday 24th March. In the afternoon, warm sunny weather encouraged over 60 to take part in the 4 ball stableford competition and the following scores resulted:-

- Winner 44 points R. Lance and B. Richardson
(Effingham)
- 2nd 43 points G. Payne and J. Walker
(Maidenhead)
- 3rd 41 points C. A. Moore and M. Lee
(Stanmore)

Our thanks to the South Herts Golf Club Committee for the courtesy of the course and for overcoming catering difficulties to provide such an excellent meal.

Following the meal, Jack Wallis-Arthur presented the Golf and Benevolent Fund Draw Prizes.

Toasts *The Queen* by Jack Wallis-Arthur, *The British Golf Greenkeepers' Association* by P. Heyno, Captain S.H.G.C., *Response* by J. Carrick, Chairman, B.G.G.A., *Guests* by D. Craig, Vice President, Southern Section, *Response* by J. Fisher, Captain London Golf Captains' Association.

Everyone was delighted to see among our invited guests the following Life Members, Bert Dixon, Jimmy Ness, Stan Morton, Bert Dash, and Chick Davidson. Introducing them to the assembly, the President referred to their combined age of 530 years and the fact that Bert Dash had been a greenkeeper at the South Herts Golf Club 50 years ago.

I would like to record a vote of thanks to the following for their part in the proceedings, Dai Rees and Steve Thomas for donating a prize and for free trolleys. Flymo Ltd. for donating a prize, Derek Gould and John Field for organising Benevolent Fund Draw, Joe Varney for menu cards, Tony Hemmingway for score cards etc. and the Association Chairman, Joe Carrick, for making the journey from Northampton to be with us.

New Members

The following new members are welcomed to the Section: A. L. Harrison, (Mitcham), B. Tomlin (Robert, K. Andrews Ltd.), M. Wright (Coombe Wood), S. Dymond and G. P. Sutton (Bude and North Cornwall G. C.) and A. Morton of West Byfleet Golf Club.

Promotion to Head Greenkeeper

Congratulations are in order to C. M. Woodward who is leaving the 'R. Plain College' to take the Head man's job at the Apsley Guise and Woburn Sands Golf Club.

SOUTH WEST

President:
F. V. SOUTHGATE

By A. A. Cockfield
Hon. Secretary:
10 Clarence Terrace,
Claverton Down, Bath,
Somerset

Spring Competition and A.G.M.

Once again Saltford Golf Club very generously provided the venue for our Sping competition and A.G.M. Eighteen members took part in the medal competition which was won by B. Summers of Knowle with a nett score of 68. The runners up being W. Light of Knowle and M. Gray of Long Ashton with a nett 70. Third place and best gross went to the Section Secretary with a gross 80. 8. 72.

Twenty-two members attended the meeting. The minutes read and approved. The balance sheet, despite being down on previous years, was considered perfectly adequate. Last year's committee was reappointed, and it was agreed that the past year had been very much more active. Two new competitions had come into being, the John Ireland Foursomes, and the match at St. Pierre against the South Wales Greenkeepers. Both very successful. Two greenkeepers came first and second in the County Championship. Also with many more young greenkeepers taking more active interest the signs were most encouraging and gratifying.

The meeting closed with a vote of thanks to Saltford Golf Club and our President, Mr. John Ireland, for their continued support.

I would add there were one or two notable absentees, which I trust was unavoidable. Also some members do repeatedly insist on turning up late on competition days. This, apart from being bad manners, has a delaying effect on the whole day's time-table.

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