

- 2. Most bosses, eager to avoid a touchy subject, will reply, "No, no, nothing's wrong." But don't let it go at that. Ask, "So as you think about it, there's nothing I'm doing that annoys or troubles you?" Then pause, and give your boss a chance to respond.
- 3. Chances are, your boss will say something to fill the void. Keep quiet, listen and don't give in to the urge to defend your behavior or actions.
- 4. Instead, paraphrase what your green chairman has said so you inow you've got the point. "Let me make sure I'm with you. It sounds like what's really bothering you is..."
- 5. Once you understand, don't dwell on the problems. Take steps to move toward a resolution: "Sounds like there are things I can do to solve these problems. I'll do..., and you can help me by...."

In the end, it's your ability to communicate your boss that can make or break your working relationship - and prevent those inevitable "little blunders" from turning into job-threatening misunderstandings.

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MAY MEMBERSHIP

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SUBJECT TO 30 DAY WAIT

CLASS A

Joseph Tompkins, Sunnyside CC, Fresno

Class B

Pat Voeks, Valley Gardens GC, Scotts Valley

AFFILIATE

Danny Brown, Diablo Creek GC, Concord Carl Reed, President Reed Equipment, Stockton Rich "Sarge" Gilbert, Reed Equipment,

Stockton

30 DAY WAIT UP TODAY

ASSOCIATE

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Bob Guadagni, Rain Bird Sales Lisa Hagopian, Golden Rain Corp. John Slender, BCJ Landscape Supply, Santa Rosa

Special Congratulations to

Chuck Weatherton, Jr. Castlewood CC for upgrading to Class A Status by Meeting Attendance.

