

HOW TO BUILD YOUR ASSOCIATION IN 13 EASY STEPS

1. Attend every Association meeting you can . Your presence is important.
2. Don't find fault with Association operations; rather, try to make suggestions as to workable improvements.
3. Say "yes" when you are asked to serve on a committee or be an officer.
4. If it happens you aren't asked, continue to think up and propose practical suggestions for building the Association, and you'll soon be noticed.
5. After you are named, attend all board or committee meetings.
6. When you attend meetings, sound off on how things should be done inside the meeting, not after you leave.
7. Work for the Association every chance you get: don't criticize the "Old Reliables" but instead join them.
8. Help make sure all meetings, seminars and conferences are, to the best of your ability, worthwhile expenditures of member's money.
9. If meetings are strictly business, use your ability to help reach wise decisions as quickly as possible, then have fun with members when the business is completed.
10. If you are asked to sit at the meeting table, accept gracefully and happily.
11. If you aren't asked to sit there, make good use of the time this gives you to talk shop with others at the table where you are sitting,
12. Pay your dues promptly when notified. You'll know from your own experience how hard it is to draw up the Association's budget, and how every bit of cash flow helps.
13. Read mail from the Association as soon as it arrives. Return phone calls. Reply to questions asked or opportunities offered as soon as possible.

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