

## OCCUPATIONAL SAFETY AND HEALTH ACT OF 1970

All employers engaged in business affecting commerce who have one or more employees are covered. This includes all golf courses.

Covered employers should be aware of the following:

1. Mandatory recordkeeping began July 1, 1971.
2. An Occupational Safety and Health poster must be displayed in a conspicuous place within the workplace.
3. A log of injuries and illnesses must be maintained.
4. A supplementary record of each recordable injury or illness must be completed.
5. An annual summary should have been posted prior to February 1, 1972 for a period of 30 days. This summary for 1971 should have covered the six-month period from July 1, 1971, to December 31, 1971.
6. All accidents involving one or more fatalities or hospitalization of five or more employees must be reported.
7. A new set of records should be kept for the 1972 calendar year.
8. All records should be on file and available for a period of five years.

For information concerning the recordkeeping requirements under the Act, contact your local Department of Labor and Industry. **see back**

The Act is known as the Williams-Steiger Act--Public Law 91-596.

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### ISN'T IT FUNNY!

Isn't It Funny--when the other fellow takes a long time to do something, he's slow. But when I take a long time to do something, I'm thorough.

When the other fellow doesn't do it, he's too lazy. But when I don't do it I'm too busy.

When the other fellow goes ahead and does something without being told, he's overstepping his bounds. But when I do something without being told, that's initiative!

When the other fellow states his side of a question strongly, he's bullheaded. But when I state a side of a question strongly, I'm being firm.

When the other fellow overlooks a few of the rules of etiquette, he's rude. But when I skip a few of the rules, I'm being original.

When the other fellow does something that pleases the boss, he's