

Business Library Student Desk Statistics

Date: _____
Day: _____

Shift	Compact Shelving	Computer Questions/ Issues	Directions	Group Room Checkout & Tutorial	Netting/ Copy Center	Referrals	Reserves	Room 13 Requests	Stacks Assistance	Supplies/ Lost & Found	Telephone	Catalog Searches	Other	N/A	N/A	Total
8am-9am																
9am-10am																
10am-11am																
11am-12pm																
12pm-1pm																
1pm-2pm																
2pm-3pm																
3pm-4pm																
4pm-5pm																
5pm-6pm																
6pm-7pm																
7pm-8pm																
8pm-9pm																
9pm-10pm																
10pm-11pm																
11pm-12am																
12am-1am																
1am-2am																
Total																

* Please use hash marks and not Xs

Time _____
"Other" comments _____
Comment _____