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Cooperative Extension Service
Michigan State University

General Michigan & Federal Laws

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... in the lodging industry

Introduction

Public hospitality managers today are faced with numerous laws affecting their businesses. The requirements of some of these are quite confusing. Knowing the laws and complying with them can be frustrating. However, this need not be so. Knowledge is power. The manager who is thoroughly familiar with all of the laws which affect his business is in the best position to comply with their requirements. At the same time, he/she avoids any difficulties which they may create.

This bulletin identifies the principal laws which affect the public hospitality industry in Michigan. Included are the Public Acts of Michigan and those of the U.S. Congress. In no case do the laws cited provide a complete text of the law. Many of these are quite lengthy and require detailed study and analyses to fully understand their intent and application.

Obtaining Detailed Information

For the Michigan statutes, individual copies may be obtained from the following source:

Michigan Department of Education
State Library - Law Library
P.O. Box 30012
Lansing, Michigan 48909
Phone: (517) 373-0630

Copies of the law will be sent upon request and billed according to the number of pages in the law. The customary charge is 10 cents per page.

To obtain copies of laws listed in the U.S. Code, it is necessary to obtain photocopies from your local library. Copies of these laws are not printed for distribution. If your library does not have the U.S. Code volumes, they can be obtained through the inter-library loan procedure. Your librarian will know how to obtain such material through this procedure.

Your attorney will be helpful in interpreting the application of these laws or answering any questions which you might have concerning them.

Compiled Laws

The following two tables list compiled Michigan and Federal laws which affect hotels, motels, restaurants, resorts, campgrounds and similar public accommodation businesses. Each listing contains a brief explanation of the purpose or provisions of the law. If more detailed information is desired, copies of the law can be obtained from the sources. This is particularly important in Federal laws. A list of these offices is given in the Appendix. Changes and additional laws are inevitable. Thus, inquire at the appropriate government office for current requirements.

Compiled Michigan Laws Affecting Public Hospitality Industry in Michigan

Subject	Brief Description	MICHIGAN LAWS	
		Statutes Annotated	Compiled Laws Annotated
I. LAND AND BUILDINGS			
Land ownership & use			
Hotels, inns, & lodging houses	This basic law governing hotels provides definitions and covers many aspects.	5.2772	427.1
Zoning	Authorizes local zoning ordinances.	5.2934	125.584
Articles of incorporation	Explains the articles as provided in the Business Corporation Act.	21.200 (202)	450.1202
Joint ownership	The nature of each partner's rights in specific partnership property.	20.25	449.25
Registration of names of owners and agents	Owners of multiple dwellings offered for rent for more than 6 months of a calendar year should register names of renters with the enforcing agency.	5.2891	125.525
Real property	Requires filing or recording of affidavits or deeds relating to real property.	27A.2109	600.2109 600.3130
Deed	Governs conveyance of land by deed.	26.521	565.1
Abstract of titles	Authorizes counties to establish a system of abstracts of titles.	5.1008	53.141
Commercial campgrounds	Michigan Department of Public Health provides for a regulations advisory committee.	14.447	325.651
Campfires	Forest Preservation and Forest Fires Act of 1923 regulates open fires and provides other restrictions.	13.257	320.1 to 320.14
Weeds	Property owners must destroy weeds before they bear seeds.	9.631	247.64
Building design, construction, maintenance, use and inspection			
Architects	Licenses and regulates architecture, engineering and land surveying.	18.84	338.551
State Construction Code	Authorizes strict standards for the construction of buildings.	5.2941 (1)	125.1501
Building permits	Owners must apply for a building permit unless undertaking ordinary repairs.	5.2949	125.1510
Building construction	The Construction Safety Act of 1963 regulates building construction including boilers.	17.469	408.711
Adjoining landowners	Land adjoining an excavation deeper than 12 feet must receive ground support to prevent damage.	26.1141	554.251

MICHIGAN LAWS			
Subject	Brief Description	Statutes Annotated	Compiled Laws Annotated
Buildings & facilities for disabled persons	Prescribes barrier-free design of public facilities.	3.447	125.1352
Building safety requirements	Requires ample means of safe and speedy exit from any building used by an assemblage of people.	18.431	29.71
Doors	Requires certificate of inspection that doors are ample for speedy egress.	18.432	29.72
Elevators	Michigan Elevator Law regulates elevator construction and maintenance and requires inspection.	17.495 (a)	408.809
Fireproofing	Definitions as related to housing, including the meaning of fireproof.	5.2772	125.402
Fire protection and escapes	Describes the nature of fire escape facilities for hotel and motel buildings, including inside fire escapes.	18.322	427.2
Fire Prevention Act	Details fire prevention for multiple dwellings.	4.559	29.1 125.482
Fire prevention (general)	Definitions and rules for practically all aspects.	5.559	29.1
Plumbing	Protects the health and safety of the public by regulating the installation of plumbing.	14.452	338.902
Washrooms & toilets	Requires hotels to comply with sanitary standards of cleanliness and to maintain clean separate wash-room facilities for males and females.	18.325	427.5
Septic tanks	Governs dumping of wastes and requires cleaners be licensed.	14.434 (1)	325.281
Basements & cellar rooms	Prescribes regulations in respect to occupancy of such rooms.	5.2846	125.468
Gaming rooms	Prohibits offering gaming rooms containing gaming tables or games which may be partly of skill and partly of chance.	28.535	750.303
Awnings	Regulates placing of awnings, signs and other objects over sidewalks.	5.1824	103.5
Mechanics' liens	Protects and enforces by lien the rights of persons furnishing labor or materials for construction purposes.	26.281	570.1
Gasoline & petroleum	Regulates storage and handling of combustible materials.	5.2852	125.480
Sanitation	Regulates proper hotel sanitation, including sewage disposal and drains.	18.325	427.5

MICHIGAN LAWS			
Subject	Brief Description	Statutes Annotated	Compiled Laws Annotated
Cleanliness	Every building used as a dwelling must be kept clean and sanitary, with no accumulation of dirt or filth.	5.2846	125.474
Towels & bedding	Prescribes sizes of sheets and condition of other bedding and towels.	18.326	427.6
Hotel building inspection	The amended Housing Law of Michigan concerns all aspects of housing development.	5.2891	125.523
Building inspectors	Provides for inspection of multiple dwellings and rooming houses.	5.2885	125.526
Trailer coach parks	Michigan Mobile Home Park Act details all regulations affecting use of land for such housing units.	5.278 (31)	125.1001
Ski areas	Ski Area Safety Act of 1962 requires the registration and controls the operation of snowmobiles, including those in ski areas.	9.3200 18.483	257.1501 408.321
II. RESTAURANTS, BARS AND TAVERNS			
Licenses, regulations			
Food Service Establishments Act	Requires licenses and sanitary inspection.	14.529	325.801
Taverns	Michigan Liquor Law details regulations affecting clubs, hotels, bars and other sellers.	18.972	436.2
Intoxicating liquors	Establishes fees for a license to sell beer, wine and spirits in hotels and taverns and regulates employment of minors in liquor establishments (must be 18 years or older).	18.990 17.723	436.19 409.23
Liquor licenses	Issuance of licenses. For resort areas, special provisions apply (see 436.190 b & c).	18.988	436.17
Pure food, beverages			
Food preparation	Sanitary regulations and inspections for all establishments preparing dairy, food or drink products.	12.832	289.36
Pure foods & standards	The new Michigan Food Law covers beverages, meats, eggs, food composition, storage and similar items.	12.933	289.702
Adulteration	Prohibits adulteration or misbranding of any food products offered for sale.	12.871	289.81
Soft drinks	Michigan Food Law regulates food additives, coloring, adulteration, branding and other conditions affecting beverages and food.	12.933 (1) (27)	289.701 289.727

MICHIGAN LAWS			
Subject	Brief Description	Statutes Annotated	Compiled Laws Annotated
Bottles	Prohibits sale of adulterated or mis-branded bottled alcoholic beverages.	18.1017	436.46
Milk, cream, frozen desserts	Governs dairy products, including various types of frozen desserts such as ice cream, sherbets, etc.	12.672	288.102
Oleomargarine & butter	Regulates use of oleomargarine and other butter substitutes.	12.743	288.253
Sausage	Has provisions for comminuted (ground) meat law, which includes sausage, meat loaf, hamburger, chili con carne and similar products.	12.964	289.581
Meat advertising	Prohibits any advertisement or assertion which falsely represents kind, classification, grade or quality of meat.	12.965	289.261
Garbage & refuse disposal	Regulates sanitary disposition of garbage and refuse.	14.435	325.291
Tobacco products, vending machines			
Cigarettes & cigars	Imposes a state excise and specific tax upon the sale and distribution of cigarettes, controls cigarette vending machines and prohibits sales to minors.	7.411 25.244	205.501 722.1
Vending machines	Food Establishment Act includes a section on vending machines.	14.529	325.801

III. EMPLOYEES

Prohibition against discrimination and child labor

Unfair employment practices	Prohibits discrimination in employment because of race, color, religion, national origin or ancestry.	17.458	423.301
Discrimination	Prohibits discrimination in any way in the payment of wages between sexes who are similarly employed.	28.824	750.556
Child labor	Regulates the employment of minors under 18 years of age; known as the Hittle Juvenile Employment Act.	17.728 17.705	409.27 409.5

Wage & collective bargaining

Wage discrimination	Prohibits wage discrimination and, under the Fair Employment Practice Act (P.A. 1955, No. 251), protects the civil rights of all job applicants and employees.	17.458 17.255	423.301 408.381
Wages, payment	Regulates the time and manner of the payment of wages to employees.	17.271	408.521

MICHIGAN LAWS			
Subject	Brief Description	Statutes Annotated	Compiled Laws Annotated
Minimum wages	Sets forth minimum wages and rules for application of the Minimum Wage Law of 1964, including prohibition against discrimination. Is coordinated with the federal minimum wage law.	17.255	408.381
Deduction from minimum wages	Specified the limit of deductions made for employees furnished with board, lodging, apparel or other items furnished for their benefit (25% maximum of the hourly wage rate).	17.255 (7)	408.387
Legal days work	Prescribes the legal working day.	17.241	408.401
Collective bargaining	Details provisions of the Michigan Labor Mediation Act, voluntary arbitration, picketing, etc.	17.454	423.1
Striking employees	Prohibits employment of strikebreakers.	17.456	423.251

Occupational safety and health

Michigan Occupational Safety & Health Act (MIOSHA)	How to apply and how it relates to the federal act.	17.50	408.1001
Working conditions	All employees shall be provided safe and healthful work environment free from recognized hazards.	17.49 (2)	408.1009

Employment security and insurance

Employment Security Act	Creates an unemployment compensation fund to which employees contribute. Provides for state employment services and explains other provisions.	17.501	421.1
Worker's disability compensation	Identifies persons subject to the Worker's Disability Compensation Act of 1969, as amended.	17.237 (111)	418.11
Claims against employers	Procedures for the assignment of wage claims and liens to the Michigan Department of Labor.	17.301	408.501
Insurance	Unlawful for employers to require employees to insure with any particular company.	28.586	750.354

IV. GUESTS AND CUSTOMERS

Reception, registration, leases

Guest discrimination	Innkeepers and restaurateurs must not discriminate by withholding services due to race, creed or color.	28.344	750.147
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MICHIGAN LAWS

Subject	Brief Description	Statutes Annotated	Compiled Laws Annotated
Compliance with the housing law	Prohibits discrimination against a person in the terms, conditions or privileges of a real estate transaction or in the furnishing of facilities or service because of race, color, religion, national origin, sex, marital status, age or handicap.	5.2891	564.101
Rights of soldiers & sailors	No innkeeper may debar service personnel of the privilege of using the property because they are in the armed services.	4.1251	35.461
Register of guests & tenants	A written registration is required of all guests and tenants, including camps, campgrounds, motels, resorts and hotels.	18.1241	125.781
Leases	Deals with proceedings to recover the possession of realty, including apartments, mobile homes or vehicles used primarily as a dwelling.	26.552	100.5704
Rent	Reversionary Interest in Lands Act contains details under Section V on rent concerning various problems arising from rental property.	26.1101	554.131
Overcrowding	Prescribes space requirements for occupancy of bedrooms and other rooms in multiple dwellings.	5.2855	125.483
Fraud			
Fraud	General statute forbids gross frauds and cheats at common law.	28.491	750.280
Fraudulent procurement of food and lodging	Obtaining food, lodging or accommodation by false pretense or refusal or neglect to pay, or absconding without paying, is prima facie evidence of intent to defraud.	28.503	750.292
Fraud	Contains provisions concerned with modifying or discharging, in whole or in part, any contract, obligation, lease, mortgage or other security interest in personal or real property.	26.978 (1)	566.1
Guests' property			
Guests' property, remedies against	An innkeeper may enforce a lien, but this does not apply to leases of 2 months or more.	18.307	427.207
Lien of innkeeper	Tells how a lien on guests' property may be enforced.	18.301	427.201

MICHIGAN LAWS

Subject	Brief Description	Statutes Annotated	Compiled Laws Annotated
Loss of property of guests, innkeeper's liability	Limitations of the innkeeper's liability.	18.311	427.101
Guests' valuables	Conditions under which the innkeeper will not be held liable for such valuables if lost or stolen.	18.312	427.102
Unclaimed guests' property, sale of	Instructions for the disposal of unclaimed property.	18.302	427.202
Liquor sales, smoking			
Sale of liquor in room	Regulates all aspects of sales of liquor, including where served, glasses and similar matters.	18.997	436.266
Smoking	Requires food establishments which seat 50 or more persons to provide a non-smoking area which is clearly marked.	14.529	325.802
Smoking in food stores	Michigan Food Law prohibits smoking in retail food establishments.	12.933 (1)	289.701
V. WATER RESOURCES AND USE			
Wells, drinking water, pollution			
Water wells	Regulates water wells, including registration of well-drilling contractors and inspections.	14.426	325.221
Safe drinking water	The Safe Drinking Water Act regulates systems providing water to any domicile intended to be occupied on a day to day basis, such as apartments or houses.	14.427 (1)	325.1001
Water pollution	Contains general provisions for the protection of water resources from pollution.	14.54	323.101
Pollution Control Act	Protects water resources from discharges of harmful substances.	3.533 3.526	323.101 323.6
Protection of lakes, shores, streams and pools			
Inland lakes and streams	Provisions of the Inland Lakes and Streams Act of 1972.	11.475	281.951
Swimming areas & pools	The Inland Lakes and Streams Act of 1972 regulates riparian structures, water frontage, swimming areas and related matters. The 1966 act regulates swimming pools.	18.1287 14.447	281.1001 325.601
Aquatic nuisances, chemical treatment	Regulates chemical treatment of water to control swimmers' itch and water weeds.	3.533 (12)	323.221

MICHIGAN LAWS			
Subject	Brief Description	Statutes Annotated	Compiled Laws Annotated
Great Lakes Shorelands Protection & Management Act	Provides for the protection and management of shorelands particularly those related to the Great Lakes and connecting waterways.	13.1831	281.631
Bench erosion control, water management	Has set up Great Lakes dunes control, environment studies and shoreland use and management.	11.1574	280.574
Sand Dune Protection and Management Act	Aims at the study, protection, management and reclamation of the Great Lakes and dunes. Regulates sand dune mining.	18.595 (1)	281.652
Boats and water safety			
Marine Safety Act, (conformity with federal regulations)	Conformance to this act is prescribed by the Federal Marine Safety Act, relating to boat safety standards and related matters.	18.1287	281.1001
Boats & watercraft, docks, marinas public bathing and beaches	Regulates all aspects of public property, equipment, beaches, plus safety precautions.	18.1288	281.1001
Boat registration & title	Requires registration of certain sizes and types of boats.	18.1288	
Water skiing and surfboards	Marine Safety Act authorizes county sheriffs to enforce rules relating to boating safety and water skiing.	18.1286	281.1001
Boat accidents	Gives instructions on procedures in case of a boating accident.	18.1287	281.1001
Marine insurance	Tells about insurance against any and all kinds of loss of or damage to vessels, craft, aircraft, cars, automobiles and vehicles of every kind, as well as all goods, freight, merchandise and money.	24.1614	500.614
VI. MOTOR VEHICLES			
Automobiles, trucks, busses, snowmobiles, parking facilities			
Financial Responsibility Act	Act relates to the operation of an automobile.	9.2201	257.501
Trucks	Regulates and defines truck.	9.1875	257.75
Busses	Promotes safety of passengers and conserves use of the public highways by regulating motor vehicles for hire.	22.531	475.1
Snowmobiles & operation	Regulates the registration and operation of snowmobiles.	9.3200 (1)	257.1501
Parking facilities			
Parking facilities	Sets forth liability rules for garages and others who park vehicles.	9.1722	256.542

MICHIGAN LAWS			
Subject	Brief Description	Statutes Annotated	Compiled Laws Annotated
VII. ADVERTISING			
Highway advertising			
Advertising on trees	It is unlawful to affix signs on trees within any public highway.	9.355	247.235
Highway advertising	Act regulates highway advertising.	9.391 (101)	252.301
Deceptive or discriminatory advertising			
Deceptive advertising	Prohibits false advertising or solicitation, including not selling the merchandise or services so advertised.	28.222 19.853	750.33 445.801 445.805
Discriminatory advertising	No discriminating advertising may be made that implies denial of accommodations because of race, creed or color.	28.344	750.147
Promotional organizations			
Michigan Travel Commission and Regional Tourist Associations	Promotes and develops tourism in Michigan; establishes the travel Commission and the Michigan Travel Bureau in the Department of Commerce.	3.448 (30)	2.101
Chambers of Commerce	Authorizes formation of a nonprofit corporation by any number of persons, but not less than three.	21.118	450.117
VIII. TAXATION			
Real estate & personal property			
Assessment of taxes (real estate) & levy	States that assessments of all properties in the state shall be made annually.	7.10 7.80	211.10 211.39
Appraisal	County commissioners may employ an appraisal firm to determine fair cash value of real property.	7.23	211.23a
Review of assessments	Provides for the review of assessments by the board of review.	7.23	211.23
Delinquent taxes	Sets forth the penalties for late tax payments and collection fee.	7.103	211.59
Intangible personal property	States that all personal property within the jurisdiction of the state shall be subject to taxation.	7.1 7.8 7.556	211.1 211.8 205.131
Certified personal property examiners	Proper authority is entitled to assess property if assessment of property owned is questioned.	7.22	211.22
Single business and income			
Single business tax	The Single Business Tax Act. (Obtain information on current changes or modifications.)	7.558	208.1

Subject	Brief Description	MICHIGAN LAWS	
		Statutes Annotated	Compiled Laws Annotated
Hotel			
Hotel tax for tourism	Authorizes counties to place a tax on any business providing rooms for transient guests. The tax is used for tourism promotion.	5.3194 (361)	141.851
Hotel taxation	Permits cities to enact a city income tax.	5.3194 (1)	141.501
Sales and use			
Sales tax	General Sales Tax Act of 1933, as amended.	7.523	205.53
Sales tax	Details the records which must be kept for those selling items subject to the Michigan Sales Tax.	7.538	205.67
Use tax	Use Tax Act. The 1959 amendment applies this tax to lodging furnished by hotels and motels.	7.555 (3a)	205.93a

Compiled Federal Laws Affecting Public Hospitality Industry in Michigan		
Subject	Brief Description	FEDERAL LAWS
		United States Code
I. LAND AND BUILDINGS		
Land ownership & use		
National forests lease for hotels	The Secretary of Agriculture may lease lands for hotels.	16 U.S.C. § 495
Building design, construction, maintenance, use and inspection		
Energy conservation	Deals with federal policy regarding energy conservation, encouragement of energy efficiency and improvement.	42 U.S.C. § 6341
Small Business Administration	The policy and programs of the SBA are designed to encourage and develop small business enterprises.	15 U.S.C. § 631
II. EMPLOYEES		
Wage & collective bargaining		
Fair Labor Standards Act (minimum wages) (maximum hours)	Establishes the federal minimum wage law, prescribes its application, rules and rates. Also regulates maximum hours and overtime rules.	29 U.S.C. § 206
Occupational safety and health		
Federal Occupational Safety and Health Act	The act, its purpose, standards, procedures and financial grants to the states. (See MIOSHA for Michigan Act and inquire for current changes.)	29 U.S.C. § 651

Subject	Brief Description	FEDERAL LAWS
		United States Code
Employment security and insurance		
Social Security	Federal old-age and survivors insurance, trust funds and federal disability insurance trust fund described. Section 430 is concerned with adjustments of the contribution and benefit base.	42 U.S.C. § 401, 42 U.S.C. § 430
Employment Retirement Income Security Program	Provides for the protection of employees' benefit rights.	29 U.S.C. § 1001
Unemployment assistance	State unemployment compensation must adhere to certain federal rules contained in this section.	26 U.S.C. § 3304
III. WATER RESOURCES AND USE		
Wells, drinking water, pollution		
Water pollution prevention and control, loans to small businesses	Federal loans may be made to finance various business improvements and expansion.	15 U.S.C. § 636
Protection of lakes, shores, streams and pools		
Filling of lakes, bulkheads, seawalls, etc.	Gives authority to the Secretary of the Army to establish regulations to control piers, bulkheads and similar works and control the filling of lands in navigable waters.	33 U.S.C. § 404 33 U.S.C. § 408
Flood insurance	Deals with the scope of the national flood insurance program for business concerns.	42 U.S.C. § 4012
Boats and water safety		
Boating safety regulations & standards	Deals with improving boating safety and fostering greater development, use and enjoyment of all the waters of the U.S.	46 U.S.C. § 1455
IV. MOTOR VEHICLES		
Noise control		
Noise control	The Noise Control Act establishes noise emission standards for products distributed in commerce and regulates compliance.	2 U.S.C. § 4901
V. ADVERTISING		
Highway advertising		
Highway advertising	Controls outdoor advertising along federal-aid highways and sets forth specific requirements.	23 U.S.C. § 131
VI. TAXATION		
Single business and income		
Internal Revenue Code	Describes adjustments to taxable income.	26 U.S.C. § 535

APPENDIX

Consult the following offices for details of the various laws and administrative rules and their application to your business.

1. Health Laws and Administrative Rules

Michigan Department of Public Health
3500 North Logan Street
Lansing, Michigan 48906
Phone: (517) 373-3720

or your local county sanitarian

2. State Occupational Safety and Health Law (MIOSHA)

MIOSHA
Bureau of Safety and Regulation
7150 Harris Drive
Lansing, Michigan 48926
Phone: (517) 373-9620

3. Worker's Disability Compensation Act of 1969

Bureau of Worker's Compensation
Michigan Department of Labor
7150 Harris Drive
Lansing, Michigan 48926
Phone: (517) 373-3490

or your nearest Michigan Employment Security Commission (MESCC) office

4. State Minimum Wage Law

Wage and Hour Division
Bureau of Safety and Regulation
Michigan Department of Labor
7150 Harris Drive
Lansing, Michigan 48926
Phone: (517) 373-9627

5. Federal Minimum Wage Law

U.S. Department of Labor
Employment Standards Administration
Wage and Hour Division
134 Federal Building and U.S. Courthouse
110 Michigan Street, N.W.
Grand Rapids, Michigan 49502
Phone: (616) 456-2338

or U.S. Department of Labor
Employment Standards Administration
Wage and Hour Division
U.S. Courthouse and Federal Building
Room 647
231 W. Lafayette Street
Detroit, Michigan 48226
Phone: (313) 226-7447

6. State Child Labor Law

Minor Approval Section
Wage and Hour Division
Michigan Department of Labor
7150 Harris Drive
Lansing, Michigan 48926
Phone: (517) 373-9631

7. Federal Social Security Law

U.S. Department of Treasury
Bureau of Internal Revenue
Federal Building
Lansing, Michigan 48933
Phone: (517) 394-1550

or your local Internal Revenue Service office

8. State Civil Rights Law

Michigan Civil Rights Commission
703 East Michigan Avenue
Lansing, Michigan 48913
Phone: (517) 373-3590

9. Lakes, Streams and Forests

Michigan Department of Natural Resources
Information Service Center
P.O. Box 30028
Lansing, Michigan 48909
Phone: (517) 373-2199

or your local conservation officer

10. Lakes and Shoreline Structures and Filling

Chief, Regulation Branch
District Engineer
U.S. Army Engineer District, Detroit
P.O. Box 1027
Detroit, Michigan 48231
Phone: (313) 226-6813

11. Motor Vehicles (including snowmobiles)

Obtain information from your local office of
Secretary of State
License Bureau

12. Federal Income Tax

Federal Tax Information
477 Michigan Avenue
Detroit, Michigan 48226
Phone: (313) 237-0800

or your local Internal Revenue Office

13. State Income, Single Business, Sales and Use Tax

Michigan Department of Treasury
Revenue Division
Treasury Building
Lansing, Michigan 48922
Phone: (517) 373-3193

The following reference is recommended:
*Michigan Administrative Code of 1954, Annual and
Quarterly Supplements* available from:

Michigan Department of Management and
Budget
General Services Section
P.O. Box 30026
Lansing, Michigan 48909
Phone: (517) 373-0210

(There is a charge for these publications.)

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